

**Minutes of the Children’s Trust Board meeting held on 7<sup>th</sup> June 2012**  
**6pm to 8pm**  
**at Elmfield House Doncaster**

| <b><u>Members Present</u></b> | <b><u>Title</u></b>                             | <b><u>Representing</u></b>  |
|-------------------------------|---|---|
| Olivia Wakefield              | Youth Councillor                                | Doncaster Youth Council   |
| Jo Moxon                      | Assistant Director                              | Learning and Schools Service  |
| Cllr Eric Tatton-Kelly        | Councillor                                      | Lead Member for Children and DMBC Children’s Social Care                    |
| Jasmine Womack                | Youth Councillor                                | Doncaster Youth Council   |
| Cllr Rachel Hodson            | Councillor                                      | Vice Chair, Schools Children and Yong People Scrutiny Panel                 |
| Ian Hanks                     | External Relations Manager                      | Jobcentre Plus  |
| Elaine Hirst                  | Co-Director of DARTS (Doncaster Community Arts) | Community & Voluntary Service   |
| <br>                          |   |   |
| <b><u>In Attendance</u></b>   |   |   |
| Val Cadwallander-Willoughby   | Development Manager                             | Doncaster Safeguarding Children Board & Children’s Trust                    |
| Deb Burton                    | Young People’s Training Coordinator             | Doncaster Youth Council   |
| <br>                          |   |   |
| <b><u>Apologies</u></b>       |   |   |
| Mil Vasic                     | Assistant Director, DMBC CYPS                   | DMBC Children and Young People’s Service                                    |
| George Trow                   | Principal Doncaster College                     | FE and Colleges   |
| Cllr Hilary McNamee           | Councillor                                      | DMBC Observer Chair of the Schools Children and Young People Scrutiny Panel |
| Chris Pratt                   | Director  | DMBC Children and Young People’s Service                                    |
| Phil Harris                   |   | Doncaster Chamber   |
| Yvonne Buckley                | Head Teacher                                    | Primary School  |
| Ian Bint                      | Chief Inspector                                 | South Yorkshire Police  |
| Georgia Wren                  | Youth Councillor                                | Doncaster Youth Council   |
| Emma Winstanley               | Youth Councillor                                | Doncaster Youth Council   |
| Jacqui Wiltschinsky           |   | Public Health   |
| Leah Wren                     | Youth Councillor                                | Doncaster Youth Council   |

## **1. Welcome and Introductions**

1.1 Olivia chaired and welcomed everyone to the meeting and introductions were made.

## **2. Apologies**

2.1 Apologies were received and are noted above.

## **3. Minutes**

3.1 The minutes of the previous meeting dated 19<sup>th</sup> April 2012 were agreed as an accurate record.

## **4. Matters Arising & Actions**

4.1 No matters arising or actions from the previous minutes.

## **5. Year One Delivery Plan Evaluation**

### **Being Healthy, Feeling Good**

It was agreed that only the elements of the delivery plans that could be presented tonight would be evaluated and the remaining elements would be evaluated at the July Trust meeting.

The Board members agreed that the Being Healthy, Feeling Good plan could not be evaluated tonight as there was no representation from health.

### **Staying Safe, Having Fun**

The Youth Council members talked about the work that had been done on this delivery plan along with the difficulties that had been overcome and ideas for how to progress the work further and therefore suggestions were made as to what areas of work should go into year two delivery plans.

The areas of work discussed included:

- Area Youth Surgeries – this was a large piece of work undertaken by the young people and involved carrying out a pilot surgery. Two youth surgeries have been held in each area of Doncaster and plans are to move into schools in order to impact on the wider youth society. The Youth Councillors have been busy working to promote positive images of young people, holding events such as litter picks for example. There have been some issues with getting the surgeries up and running but the youth councillors feel that the process is good.

One of the issues raised was that of attendance at the surgeries by Ward Members and Eric suggested that places where people gather should be targeted. Another issue was how feedback was provided following the surgeries and the youth councillors are looking at different ways that this can be done.

- Another area that the plan covered was the promotion of the CYPP and publicising the work of young people. Staff from communications teams have produced an action plan and it was agreed that this should be discussed at a future Trust meeting.
- Planned events to raise the profile of young people with talent have proved successful in promoting positive perceptions. Jo commented that there should be promotional images of young people in prominent positions in council buildings and it was agreed that this should be an action for the year two delivery plan.
- Intergenerational work has also proved successful. The Youth Council facilitated an event and there was positive media coverage. The young apprentices from IFSS were involved in arranging these events.

It was agreed that documenting these sorts of events should be done on an ongoing basis and would work towards the final evaluation process.

Trust members agreed that there had been a tremendous amount of work involved in progressing the year one delivery plan by the young people.

It was noted that other elements of the delivery plan would be evaluated at the next Trust meeting and particular comment was made to the work already reported at previous Trust meetings in relation to the safety calendar.

### **Inspiring Success**

Jo provided information about some elements of the delivery plan but it was agreed that a fuller evaluation was needed at the next Trust meeting.

- The children's university passports have grown in popularity and have been a real success. The '*Passport to Success*' has still to be developed but will be based on the university passport.
- The Work and Skills Board which is chaired by Nigel Brewster and has a wide remit was discussed. There was some discussion about the lack of career guidance in schools and work that is being done to address this. Ian talked about options for employers and an employer eligibility certificate. It was suggested that the year two delivery plan could include looking at how the Trust makes links with the Work and Skills Board and also producing a 'Skills Passport' similar to the one that adults have.

The members talked about how the evaluation of year one plans need further evaluation at the July Board meeting when the leads and a wider trust member representation was in attendance.

The agenda for July was discussed and it was agreed that Val would make a list of areas that have been identified from the evaluations tonight in order to hold a workshop to discuss and agree year two delivery plans.

**Action: Val to produce information for the workshop in July**

The Trust also requested that two further meetings of the Trust be planned for September and the end of October to enable the evaluations to be fully carried out and for the year two plans to be developed in addition to other topics already planned for discussion.

**Action: Val to arrange a date in September and October for two further meetings.**

Apologies for the July meeting were received from Eric, Deb, Elaine, Hilary and Rachel.

**6. Dates for future Children's Trust Board meetings 2012**

6.1 All meetings to be held from 6pm to 8pm at Elmfield House on the following dates:

12<sup>th</sup> July 2012; 4<sup>th</sup> October 2012; 15<sup>th</sup> November 2012

Olivia thanked all for their contributions and closed the meeting at 7:30 p.m.

**Future agenda items:**

- 12.07.12** - Presentation from the Youth Councillors and Future Priorities  
Year One Delivery Plan Evaluation and Year Two Delivery Plans  
Local Healthwatch (LHW)